

Blue Hill Co-op Board Meeting

June 18, 2013 Blue Hill Public Library, Howard Room

Board Members Attending: Mia Strong, Keith Herklotz, Laura Livingston, Allison Watters, Jim Picariello, Marge May, Kristyn LaPlante, Diane Bianco, Hadley Friedman

Absent Board Member(s): Jerome Lawther, Richard Paget

Others Attending: Mark Deeny (General Manager), Julia Klein (minute taker)

Julia Klein, minute taker

Marge May, task and decision keeper

Mia Strong, meeting facilitator, time keeper

Approval of Minutes: **The May 21, 2013 Minutes were approved with no changes.**

Marge will send the Minutes to Mark. The Secretary will fix the email list and add Mark Deeny and Kristin LaPlant. (and Diane Bianco and Hadley Friedman?)

Time Open to Owners: No Owners were present.

Board Process:

Welcome New Board Members: Welcome and introductions were extended to new Directors Diane Bianco and Hadley Friedman.

GM Report:

Mark gave his report and took questions from the Board. Jim noted a drop in HABA sales which Mark attributed to a collection of small changes. Jim asked if Owner Equity belongs in the Sales Chart. Mark responded that its fluctuations tend to skew percentages. Mark mentioned customer annoyance at the change in soup service. Lengthy brainstorming ensued. Mark will take the Board's ideas to Staff to help them develop a solution. He will report next month. A brief discussion of inconsistent cheese sales resulted in a unanimous recommendation to serve samples and improve the cheese selection

Board Officers:

The Board discussed Election of Officers called for in the Bylaws after each Board Election in light of the short fiscal year. **A proposal was made and approved to extend current officer terms until next year's elections.**

Committee Reports:

Relocation Committee

Aaron briefed the Board on Relocation happenings this month. The Committee created a list of architects to approach and compare packages and hourly rates with Bruce Stahnke's proposal. The Committee broadened their criteria and consulted Terry Mason for his opinion regarding the architects. Bruce's references are being checked. Jim recommended that the Committee obtain full packages, including time estimates as well as hourly rates, from architects. Allison raised concern regarding Bruce's conflict of

interest. Aaron responded that the Committee is sensitive to the issue and that Bruce has not attended the last two meetings.

The Board discussed consulting UNFI for a preliminary design package. This would supply information on the scope of the project and numbers necessary for the Board to begin bidding and fundraising. Mark will get a UNFI design person involved perhaps via Skype. The Relocation Committee will obtain a cost estimate from UNFI for the next meeting. Discussion of design and fundraising ensued. Kristyn shared her experience with several design and build projects in the past. She will begin to attend relocation meetings. Allison reminded the Board not to forget the carrot sign they have in storage!

Finance Committee

Keith briefed the new Directors on the workings of the Committee and read Richard's report. The report stated that June sales are up 20% over 2012 and assets are up 13%. Total income is up 6% from January to April and losses are down. Board expenses are also down. Mark explained that funds in the money market account may be used for Relocation, while checking, savings and Owner Equity funds are untouchable. He will show a balance sheet to the Board on a quarterly basis..

Agenda for Next Meeting:

- Cost of Bringing UNFI Onboard
- Relocation and Finance Committee – Relocation Budget Numbers.
- Outreach and Ownership Committee –Reevaluate Due to Loss of Members
- Soup Report

Meeting Evaluation: Wicked fast! This was Allison's last meeting as a member of the Board as she is retiring. The Directors thanked Allison for her service to the Board.

Executive Session: GM Review.

Due Date for the Board Packet: Items for the Board Packet will be due on Saturday July 6, 2013.

Next Meeting: July 16, 2013 6:30- 9:00 PM Blue Hill Public Library, Howard Room.

Minutes respectfully submitted by Julia Klein