

Blue Hill Co-op Board Meeting

July 20, 2010 Blue Hill Public Library

Board Members Attending: Chip Angell, Mia Strong, Becky McCall, Scott Howell

Absent Board Member(s): Henrietta Clews, Keith Herklotz, Ruth Sullivan

Others Attending: Karen Doherty (General Manager), Steve Benson (facilitator), Julia Klein (minute taker), John Miller (owner)

Julia Klein, minute taker

Mia Strong, task and decision keeper

Chip Angell, time keeper

Steve Benson, meeting facilitator

Approval of June 15, 2010 meeting minutes: **Minutes approved with no changes.**

Time open to owners: John Miller expressed thanks to the board in general and to the Secretary in particular for providing past board minutes to him promptly at his request. He raised concern that since January the board minutes have not been posted on the Co-op's website and are not consistently posted in the store.

Policy Governance Training: **Michael Healy is available for a board training session costing \$1,000. Scott will explore dates starting the 3rd week in October enabling newly elected directors to attend.**

A2 Ends and D1 Financial Conditions Policies: **A proposal was made and approved that the Treasurer will hold a phone consultation with Michael Healy regarding A2 and D1 at the cost of \$100/hour and prior to the upcoming board training session.** Scott will notify the board as to whether this will be a conference call including other directors, or if the directors will email their concerns to him prior to the consultation.

Board Budget: **Proposals made by the Treasurer for this year's board budget are as follows: a change in the amount budgeted for Director's and Officers insurance as the GM has found a better deal, and doubling the funds for board training. This will allow new and current directors to attend CBLD 101, and to take advantage of CBLD's offer of 6 months of service and 15 hours of consultation for \$3,280. These changes bring the budget to \$19,000; \$2,000 above last year's budget. The GM proposed that the yearly library donation be increased from \$100. The Treasurer will email the proposed budget to the board for approval next month. The GM will use this draft to finish D2.**

Committee Reports:

Board Development Committee: **The proposal for the annual meeting time and format was accepted. The meeting will include board presentations, coffee, tea, and desserts. The GM will confirm with the Café to make the desserts. The committee**

reported that currently there are no applications for board candidates. Committee members will solicit names from the active membership role.

Board Relocation Committee: The proposed mandate for the relocation committee was approved. Minutes of the committee meeting were submitted. **The Board will notify the Secretary to include a dated copy of the mandate in the policy book. A proposal for a board relocation policy was presented. The policy draft will be evaluated by the GM before it is presented to the board for acceptance.** The GM will comment on the draft at the August board meeting. A lively discussion regarding the GM evaluation followed.

Visioning Committee: A proposal was made that this committee should be a place for owners to express their ideas for the development of the Co-op. Directors on the committee would present plausible ideas to the board for consideration. Also, the committee would also utilize the talents of the owners to bring these ideas to fruition.

Owner Forum: The Owner Forum will be held on Wednesday evening, August 11th at the Blue Hill Congregational church. Mia will email the time to the board. The president will present her ideas for the development of the owner forum next month.

General Manager (GM) Report: A proposal was made and approved to move funds from a CD bearing .25% interest to a money market account bearing 1% interest. This will earn more interest for the Co-op's investment. The GM will research ways to move excess funds into higher interest-bearing accounts. The GM took questions regarding the sales trends chart.

Monitoring Reports:

D4-Staff Treatment: Accepted with acknowledgement of non-compliance in D-4.7. Directors raised concern that low scores on the staff survey results be addressed.

B4-Policy Governance: No decision was reached.

Executive Session: Postponed due to lack of quorum.

Agenda Items for Next Meeting:

D1, D2, and Relocation Policy Interpretation – General Manager
Board Budget
Vision Committee Mandate
Owner Forum Report
B5 - Board Committee Policy, to be determined
Executive Session

Next Meeting: August 16, 2010 6:30 - 9:00 PM Blue Hill Public Library, Howard Room

Minutes respectfully submitted by Julia Klein

