



# BUYING CLUB ORDER FORM

**USE THIS FORM IF YOU ARE CURRENTLY AN ACTIVE OWNER.** No additional discounts. (Do not use this form to order monthly sale items. IF YOU ARE ORDERING AN ITEM THAT IS ON SALE THIS MONTH: please use our Special Order Form, even if you are an active owner.)

- Orders are priced at cost plus an 18% surcharge.
- Please fill out completely. Our friendly staff is happy to assist you!
- Most Buying Club orders arrive within 10 days of your request. Some orders may require additional time.
- Orders are non-refundable. Exchange only for same product if defective.

NAME:		OWNER #:		PHONE:		DATE:	___/___/___	CIRCLE ONE:	UNFI ASSOCIATED
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Catalog Page	Catalog Item #	Size	Brand	Item Description	Catalog Cost	Quantity How many cases?	Total Item Price	Your FINAL PRICE	Received? (Yes or No)	Bottle Deposits?

Box below is for staff use:

Confirmed prices before ordered?	<input type="checkbox"/> yes <input type="checkbox"/> no
Is this item currently on sale?	<input type="checkbox"/> yes <input type="checkbox"/> no (if yes please use Special Order Form instead!)
Do we currently stock this item?	<input type="checkbox"/> yes <input type="checkbox"/> no
Ordered from:	<input type="checkbox"/> UNFI <input type="checkbox"/> Associated <input type="checkbox"/> other: _____
Item Ordered on:	___/___/___
Date Item Received:	___/___/___
Date customer notified:	___/___/___ <input type="checkbox"/> reached <input type="checkbox"/> left message (your initials: ___)
Was item out of stock?	<input type="checkbox"/> yes <input type="checkbox"/> no (if yes, was customer notified of OOS? <input type="checkbox"/> yes <input type="checkbox"/> no)
Re-order this item?	<input type="checkbox"/> yes <input type="checkbox"/> no date re-ordered: ___/___/___

**Total Non-Taxable: \$ \_\_\_\_\_**

**Total Taxable: \$ \_\_\_\_\_**

**Bottle Deposits: \$ \_\_\_\_\_**

**NOTES:**