

Application For Employment

Blue Hill Co-op Community Market and Café

Above and beyond all else, working at the Blue Hill Co-op Community Market and Café means making a serious commitment to learning about great food and great service; towards helping create an exceptional workplace. We understand that not everyone will care as much about these things as we do; if the Blue Hill co-op isn't for you, we wish you the best and would be happy to help you in any way we can. If you think this is the spot you've been looking for, then go right ahead and keep filling out this application. We look forward to getting to know you during the interview process! Again, thanks for applying at The Blue Hill co-op.

Tell Us About Yourself:

Name: _____

Date: ____/____/____

Address: _____ City: _____

State: _____ Zip: _____

Phone # _____ Social Security

What position(s) are you applying for? _____

Date you can start: _____

Circle days available to work: MON TUES WED THURS FRI SAT
SUN

Are you willing to work 6-8 hours either SAT or SUN? () yes () no

Are you willing to work both SAT and SUN? () yes () no

If hired, may we expect you to work here consistently for a year? () yes () no

If no, how long?

Are there any hours you could not work?

Do you expect to be absent any time in the next 6 months?

Do you have any commitments to another employer or school that might affect your employment at the co-op?

If so, please explain: _____

Your Work History:

Your work experience is an important factor in evaluating your qualifications. Please provide complete and accurate information on previous job duties and levels of responsibility. List names of employers in consecutive order with present or most recent employer listed first. If you have gaps in employment, please explain them. Attach a resume' if you have one.

1. Name of Employer: _____ ***Type of business:*** _____

Job

Title: _____ ***Duties:*** _____

City/State/Zip: _____ ***Phone #*** _____

Name of Supervisor: _____ ***Begin date:*** _____ ***End date:*** _____

Salary: starting: _____ ***ending:*** _____ ***May we contact this employer?***
 yes ***no***

Reason for leaving: _____

2. *Name of Employer:* _____ *Type of business:* _____

Job

Title: _____ *Duties:* _____

City/State/Zip: _____ *Phone #* _____

Name of Supervisor: _____ *Begin date:* _____ *End date:* _____

Salary: starting: _____ *ending:* _____ *May we contact this employer?*

yes *no*

Reason for leaving: _____

3. *Name of Employer:* _____ *Type of business:* _____

Job

Title: _____ *Duties:* _____

City/State/Zip: _____ *Phone #* _____

Name of Supervisor: _____ *Begin date:* _____ *End date:* _____

Salary: starting: _____ *ending:* _____ *May we contact this employer?*

yes *no*

Reason for leaving: _____

References:

Please list information for three persons not related to you, who are familiar with your past work experiences, and have known you for at least one year:

<i>Name</i>	<i>Address</i>	<i>Phone</i>
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Relationship

1. _____

2. _____

3. _____

Work Experience:

Please state where and when you acquired skills and experience in the following areas:

CUSTOMER SERVICE:

NATURAL FOODS:

MACINTOSH OR PC:

FOOD SERVICE:

RETAIL MERCHANDISING:

CASHIERING:

PRODUCE:

COOPERATIVES:

HANG GLIDING:

Education:

Name and address of High School _____

Did you Graduate? _____ **If not do you have a G.E.D. degree?** _____

College or University _____ **Dates Attended:** _____

Major: _____ **De gree:** _____

College or University _____ **Dates Attended:** _____

Major: _____ **De gree:** _____

Trade, Business or correspondence school: _____

Did You Graduate? ()yes ()no

Are there other skills or experiences that you feel would especially qualify you to work for the Blue Hill Co-op?

What are your goals for the future, career or personal? How would working at the co-op fit into your plans?

Please answer the following questions:

The Blue Hill Co-op is a high-volume business with a workday that can be long and stress-filled. What makes you believe you can perform well and excel under these working conditions?

The Blue Hill Co-op is a very service-oriented business. What does good service mean to you?

Describe a real incident in which you were treated rudely as a customer somewhere. How would you have handled it differently if you had been in the other person's shoes?

What experience and knowledge do you expect to gain from working at The Blue Hill Co-op?

When we check your references, what do you think they will name as your:

Greatest Strength:-----

Greatest Weakness:-----

Your Personal Stuff

Are you legally authorized to work in the U.S.? () yes () no

Are you 18 years old or older? () yes () no

Have you worked for the Blue Hill Co-op before? () yes () no

Have you ever been convicted of a crime? () yes () no

If yes, please state the crimes and explain the date, location, nature and facts surrounding each conviction. Use an attachment sheet if necessary. (An affirmative answer will not automatically disqualify you from being considered as a candidate for employment.)

The Blue Hill Co-op is an equal opportunity employer. Applicants are considered for positions for which they have applied without regard to race, color, ancestry, religion, sex, age, national origin, sexual orientation, disability, and other characteristics protected by law.

Agreement: *(Please read carefully and sign.)*

I authorize my present and former employers (unless otherwise indicated on this application) to release to the co-op any information concerning my employment, including my job performance. Furthermore, I release all these parties from any liability for any damage, (except that resulting from misrepresentation,) which might result from furnishing this information.

The information provided on this application (and accompanying resume', if any) is true and complete to the best of my knowledge. I understand that falsified information or significant omissions may disqualify me from further consideration and may be considered justification for dismissal if discovered at a later date.

I understand that employment with the co-op is for no definite period of time. The co-op has at all times the right to terminate the employment relationship.

I hereby acknowledge that I have read, understand, and agree to the preceding statement.

Signature: _____

Date: ____/____/____